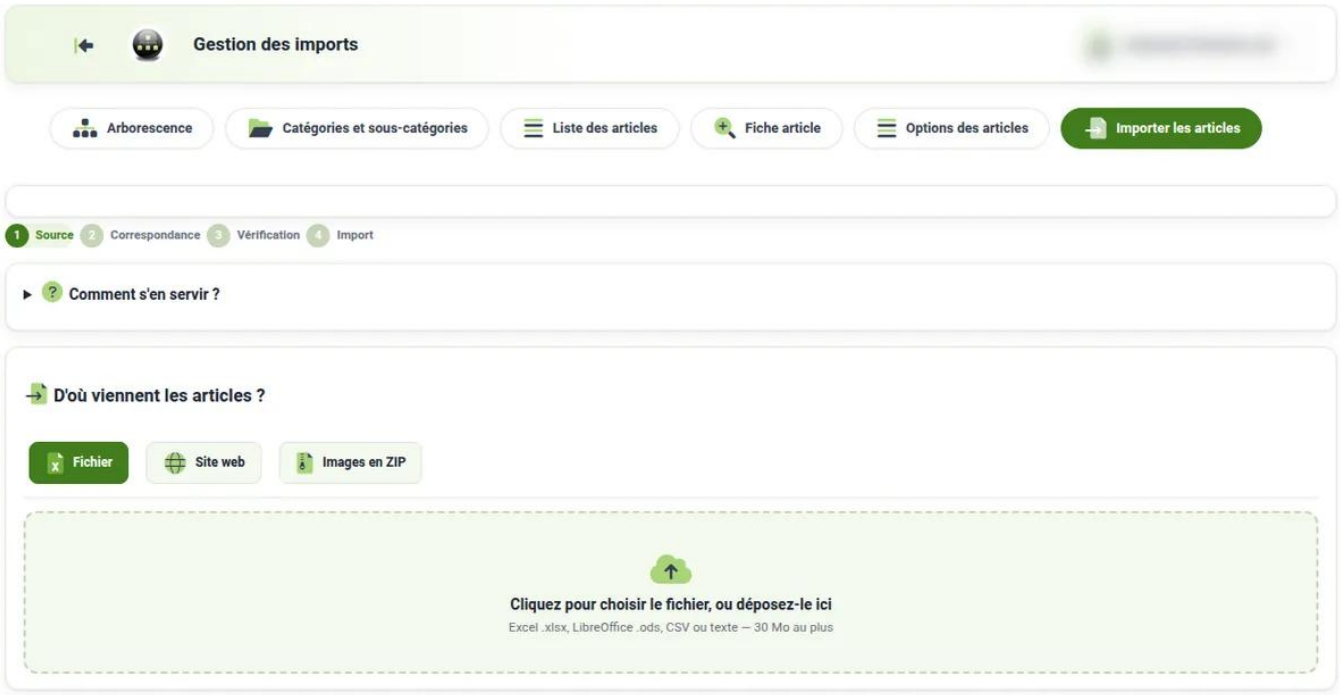
Catalogue Management

How do I import or export products in bulk?

Importing your products

Open the “Catalogue” menu, “Import products” tab.



1. **Load the products**: choose your CSV file. Four columns are mandatory: reference, price excluding VAT, name and short description;
2. **Load the images**: upload your images grouped in a ZIP file;
3. check the result in the product list, then complete the product pages if needed.

Tips

- Start with a trial of just a few lines;
- name your images clearly: it also helps your search ranking.

What about exporting?

Exporting the catalogue is in preparation. If you need it, write to us: we will help you.

See also: How do I add a product?, Which image formats can I use for my products?.

Attached files:

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